

Manirul Islam SSP.
Sujit 28/01/25,

**Government of West Bengal
Labour Department
Establishment Branch**

12th Floor, N.S. Building, 1, K.S. Roy Road, Kolkata-700001

No. Labr./162/Estt.

Date: 28.01.2025

ORDER

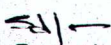
In partial modification of this Department's earlier orders regarding distribution of work among the employees of this Department, the undermentioned employees as mentioned in Column (II) of the table below are hereby assigned duties as detailed in Column (IV):

Sl. No. (I)	Name & Designation (II)	Previous assignment (II)	Duties assigned (IV)
1.	Shri Somesh Ghosh, Officer on Special Duty	Newly joined in this Department	RTI, RTPS and Public Grievance Cell
2.	Shri Arup Kumar Dutta, Section Officer	Departmental Establishment Section; Departmental Medical Section; Directorate of Tea & Jute Section Karmashree Portal	Departmental Establishment Section (Pension, Pay fixation, GPF, Joining & Release); Departmental Medical Section; Directorate of Tea & Jute Section; Karmashree Portal
3.	Shri Debnath Mukherjee, Section Officer	Factories & Boiler Section; Direct Benefit Transfer Cell	FA Setup of This Department
4.	Shri Sumit Kumar Modak, Section Officer	Departmental Establishment Section	IT Section
5.	Smt Kajal Barua, Section officer	FA Setup of This Department	Factories & Boiler Section; Direct Benefit Transfer Cell
6.	Smt. Rumi Mitra, Head Assistant	Departmental Establishment Section; HRMS Section; Budget & Audit Section	Departmental Establishment Section (Maintenance of Service Book, LTC); HRMS Section; Budget & Audit Section Leave Section
7.	Shri Arghya Das, Head Assistant	Departmental Establishment Section; ESI Section; Employment Cell; Protocol matters; PMU Section; Sorasori Mukhyomantri Land Asset Cell	Departmental Establishment Section (work distribution, Group D establishment, Service matters of IT Personnel, Training); ESI Section; Employment Section; Protocol matters; PMU Section; Sorasori Mukhyomantri Land Asset Cell

8.	Shri Indu Sekhar Roy, UDA	IR Section	Employment Section
9.	Smt Sudpita Patra, UDA	Department Establishment Section;	Department Establishment Section (Maintenance of Service Book, Pay Fixation, Pension, Leave matters, Joining & Release)
10.	Smt. Sangita Roy Chowdhury Dey, UDA	LW & MW Section; Karmashree Portal	LW & MW Section
11.	Shri Mayukh Bhowmik, UDA	Department Establishment Section;	Department Establishment Section (engagement and renewal of vehicles, LTC, Joining & Release)
12.	Shri Subrata Goswami, UDA	Newly joined UDA	Department Establishment Section (Pension, LTC, Service matters of IT Personnel, Training)
13.	Smt Susmita Mukherjee, UDA	Departmental Medical Section	Departmental Medical Section; General Establishment Section; (additional duty)
14.	Shri Satyajit Chakraborty, UDA	Employment Section	IR Section Industrial Tribunals & Courts Section
15.	Shri Vishnu Kant Jha, LDA	Employment Section	ESI Section
16.	Sri Joydip Roy, LDA	Department Establishment Section; Sorasori Mukhyomantri	Department Establishment Section; Sorasori Mukhyomantri Audit Section
17.	Shri Tarit Shil, LDA	Industrial Tribunals & Courts Section	Industrial Tribunals & Courts Section RPwD Section
18.	Seikh Masum Reza, LDA	Employment Section; RPwD Section	Employment Section

Senior Deputy Secretary / Deputy Secretary / Assistant Secretary of the respective Sections may assign duties of the concerned Section as per requirement.

This issues with the approval of competent authority of this Department.



 Deputy Secretary
 to the Government of West Bengal

No. Labr./162/Estt.

Date: 28.01.2025

Copy forwarded for information and necessary action to the:

1. Labour Commissioner, Govt of W.B.
2. Director of ESI (MB) Scheme, Govt of W.B.
3. OSD & e.o Director of Employment, Govt of W.B.
4. Financial Advisor, Labour Department, Govt of W. B.
5. Judge-in-Charge, Directorate of Industrial Tribunals, Govt of W.B.
6. Judge, EI Court, Govt of W.B.
7. Commissioner, Directorate of Employees' Compensation, Govt of W.B.
8. Welfare Commissioner, W.B. Labour Welfare Board, Govt of W.B.
9. Director of State Labour Institute, Govt of W. B.
10. Director of Boilers, Govt of W. B. / Director of Factories, Govt of W. B.
11. Sr. P.A./P.S. to the Secretary, Labour Department.
12. Sr. P.S. / PA. to Special Secretary/ Additional Secretary /Joint Secretary of Labour Department.
13. Senior Deputy Secretary/ Deputy Secretary/Assistant Secretary of this Department
14. OSD /Registrars /Section Officers of Labour Department
15. Smt. /Shri _____
16. S.O., IT for uploading in Department
17. _____


Deputy Secretary
to the Government of West Bengal